

VACANCY ANNOUNCEMENT



NAMBOB

Comfort when you need it most

BRANCH MANAGER – NAMBOB WINDHOEK

Nambob Funeral Solutions (Pty) Ltd, an equal opportunity employer, has been serving the community since 1962. Our high-caliber professionals come together to create a distinct culture of providing expert comfort and compassion across our 13 branches in Namibia. We are actively recruiting a Branch Manager for our branch in Windhoek to join our dynamic team on a full-time basis.

Main Duties and Responsibilities

- Manage branch operations and staff
- Engage with clients compassionately, offering the full spectrum of funeral services, from body collection, providing a quotation to body preparation and conducting the funeral.
- Promotion and marketing of NamBob products and services, which includes funeral policies.
- Maintain customer orientation and retention.
- Manage the usage and maintenance of company assets, which include vehicles.
- Develop and maintain relationships with community leaders and different stakeholders.

Experience/Knowledge/Skills/Education

- Namibian Citizen
- Driver's License
- At least 5 years working in a managerial role
- Excellent administrative skills and computer literacy
- Detail-oriented and analytical
- Honest. Kind. Compassionate. Inspiring.
- A people-orientated working style: ability to facilitate collaboration and communication across the business

• Application Procedure

- We believe in equal opportunities and value diversity. Applications for this role are exclusively accepted through our recruitment portal at www.jobopportunities.net. Please ensure your application includes a well-crafted cover letter, a comprehensive CV, and any relevant certifications.

Application Deadline: Friday 18 September 2026

Only shortlisted candidates will be contacted.

No documents will be returned.

No telephonic enquiries will be taken.