EXTERNAL JOB ADVERTISEMENT

The National Youth Service, an equal opportunity employer, invites all interested candidates who have necessary experience to apply for the following position.

JOB TITLE : **1 X TRAINING OFFICER, PLUMBING & PIPEFITTING (C3)**
DUTY STATION : **RIETFONTEIN TRAINING CENTRE**
EMPLOYMENT TYPE : **PERMANENT**

PURPOSE OF THE JOB

To engage in workshop instruction and training, including the academic, administrative, educational and disciplinary aspects and to organize extra and co-curriculum activities to increase Trainee's knowledge and skills and prepare them for employment.

KEY PERFORMANCE AREAS (KPAs)

- Plans orientation week and helps new trainees to choose a trade.
- Identifies knowledge and skills gaps and develops suitable training and development solutions to close these gaps.
- Identifies training needs within the trade and makes recommendations to direct Superior
- Prepares practical and theoretical training materials, visual aids, exercises and venue for training
- Facilitates and presents theoretical and practical training as per planning and preparation.
- Designs relevant assessment tools and subject related material
- Conducts trainee assessments, evaluation and moderation of trainee performance
- Inspects compliance with Health & Safety procedures of trainees

MINIMUM REQUIREMENT

- Diploma NQF Level 6 in Plumbing and Pipefitting.
- Pedagogical training qualification (Trainer Qualification, or equivalent).
- Knowledge of CBET methodology and NTA training and Assessment requirement requirements.
- Minimum 2 years relevant teaching and/or industry experience.
- Practical skills in plumbing systems, pipe fitting, drainage, sanitary installations, maintenance and technical drawing interpretation.
- Ability to teach related technical units and supervise trade projects
- Ability to prepare competency-based training materials and assessments.
- Good communication, classroom management and computer skills.
- Valid driver's license
- Namibian Citizen
- Experience in CBET assessment and workshop instruction, will be an added advantage.

Supplementary requirements

- Presentation skills
- Higher National Diploma/Degree in Plumbing and Pipefitting
- Proficiency in Microsoft PowerPoint, Word, and Excel.
- Strong skills in data presentation and reporting methods.
- Ability to conduct on-line training sessions

- Assessor and moderation certificate qualification
- Higher National Diploma/Degree in Plumbing and Pipefitting

HOW TO APPLY

Application letter, CV and certified copies of qualifications as well as Identification Documents (ID) should be submitted to: recruitment@nys.com.na **(kindly indicate the position applied for as a subject)** or hand delivery to the Human Resources Department @ **NYS House, 12-14 Haddy Street, Windhoek West.** Candidates from designated groups as defined in the Affirmative Action Act (1998) will receive preference. Applicants who do not meet the criteria, need not to apply. ***Only shortlisted candidates will be contacted.*** The closing date for applications is **02 October 2026.** Enquiries: ***Mrs. Anastasia Katoma @ 061 415522.***