netvend
metering solutions

WE ARE HIRING

FINANCE MANAGER

Overview

Reporting to the Chief Financial Officer, the Finance Manager is the operational head of the finance department. The position is responsible for managing the daily finance function and ensuring that accounting records, reconciliations, management reports, cash-flow forecasts, statutory submissions and control procedures are completed accurately and within approved deadlines.

KEY RESPONSIBILITIES

- Manage and coordinate the daily activities of the finance department, allocate work and monitor delivery against agreed deadlines.
- Establish, implement and enforce daily, weekly, monthly and annual finance calendars, including month-end and year-end closing timetables.
- Coordinate and perform first-level review of monthly management accounts, financial schedules and variance explanations before submission to the CFO.
- Review bank, supplier, customer, vending, settlement, revenue, control-account and general-ledger reconciliations and ensure that reconciling items are resolved promptly.
- Review journals, accounting adjustments and supporting schedules in accordance with the approved delegation of authority; refer reserved or material items to the CFO.
- Coordinate preparation of annual budgets and periodic forecasts using assumptions and strategic direction approved by the CFO and management.
- Prepare and maintain rolling cash-flow and working-capital forecasts; recommend routine cash-allocation priorities to the CFO and escalate projected funding shortfalls promptly.
- Implement and monitor financial policies, procedures and internal controls approved by the CFO, and maintain evidence that key controls have operated.
- Maintain the statutory and regulatory compliance calendar; ensure returns, supporting schedules and payments are prepared, reviewed and submitted by their deadlines.
- Coordinate audit schedules and routine audit queries, monitor agreed actions and escalate material findings to the CFO.
- Oversee the completeness and accuracy of financial information relating to vending, metering, settlement and related revenue streams, including revenue-assurance controls.
- Monitor debtor collections, creditor obligations, aged balances and working-capital indicators and drive timely corrective action.
- Supervise, coach and evaluate finance staff; identify capability gaps and recommend development or corrective measures.
- Investigate unusual transactions, unreconciled balances, control failures and missed deadlines and report material matters to the CFO.
- Recommend improvements to finance systems, workflows, controls and reporting and lead approved implementation initiatives.
- Provide operational financial information and decision support to the CFO and, when delegated by the CFO, to management.
- Perform other finance-management duties assigned by the CFO within the approved authority framework.

Candidates with disabilities are encouraged to apply. Only shortlisted applicants will be contacted; documents will not be returned. If you don't hear from us within two weeks of the closing date, please consider your application unsuccessful.

Send your CV and portfolio to:
vacancy@netvendna.com

Hand delivered at Nr. 16 Erf 4230 Hahnemann Street, Windhoek West, Windhoek

netvend
metering solutions

WE ARE HIRING

MINIMUM REQUIREMENTS

- Bachelor's degree in Accounting, Finance or a related field.
- A professional accounting qualification such as CA (Nam), CA (SA), ACCA, CIMA, CPA or equivalent will be a distinct advantage.
- At least 5 - 8 years' progressive finance experience, including at least two to three years in a finance supervisory or management role.
- Demonstrated practical experience in month-end and year-end closure, reconciliations, management reporting, budgeting, cash-flow forecasting, statutory compliance, audit coordination and internal controls.
- Proven experience managing staff, enforcing reporting deadlines and improving finance processes in a deadline-sensitive or high-volume transactional environment.
- Experience in vending, utilities, fintech, metering, payment solutions or another transaction-intensive industry will be a distinct advantage.
- Sound knowledge of IFRS, applicable statutory requirements, corporate governance and financial-control principles.
- Advanced computer literacy, including strong Microsoft Excel skills and proficiency with accounting or enterprise systems.
- Strong analytical, leadership, problem-solving and communication skills.
- High level of integrity, professional judgement and confidentiality.
- Code B driver's licence.

KEY ATTRIBUTES

- Key performance outcomes
- Reliable completion of month-end reporting within the approved timetable.
- All key balance-sheet, bank, vending and settlement accounts reconciled and reviewed monthly.
- Statutory returns and payments submitted accurately and on time.
- Accurate rolling cash-flow forecasts and timely escalation of funding risks.
- Material control exceptions, aged items and audit findings tracked to closure.
- Clear staff accountability, balanced workloads and measurable improvement in finance-team delivery

Submission Date:
WEDNESDAY, 30 SEPTEMBER 2026

Candidates with disabilities are encouraged to apply. Only shortlisted applicants will be contacted; documents will not be returned. If you don't hear from us within two weeks of the closing date, please consider your application unsuccessful.

Send your CV and portfolio to:
vacancy@netvendna.com

Hand delivered at Nr. 16 Erf 4230 Hahnemann Street, Windhoek West, Windhoek