



VACANCY

TRUCK DRIVER

Company Introduction

Powerbat Namibia (Pty) Ltd is a leading distributor of premium automotive batteries and renewable energy solutions. Established in 1978, the company supplies trusted brands such as Willard, SABAT, and VARTA. With a commitment to quality products and excellent customer service, Powerbat serves both retail and private clients across Namibia.

Job Title: Truck Driver

Location: Windhoek

Role Purpose

The Truck Driver will be responsible for the safe, efficient, and timely transportation and delivery of company products to customers and branches, while ensuring compliance with road traffic regulations, company procedures, and customer service standards. The role includes long-distance heavy-duty truck driving, vehicle inspections, proper handling of delivery documentation, safe loading and offloading support, and maintaining a professional company image when interacting with customers and stakeholders.

Key Responsibilities

1. Truck Driving & Deliveries
 - Safely operate heavy-duty trucks for local and long-distance deliveries.
 - Transport company products to customers, branches, and other designated locations.
 - Ensure deliveries are completed accurately, safely, and within required timeframes.
 - Follow planned routes and comply with all road traffic laws and company driving procedures.
 - Maintain professional conduct while representing the company on the road and at customer premises.

2. Vehicle Inspection & Roadworthiness

- Conduct pre-trip and post-trip vehicle inspections.
- Report vehicle defects, damages, or mechanical issues timeously.
- Ensure the truck is kept clean, roadworthy, and in a professional condition.
- Monitor fuel, oil, tyres, brakes, lights, and other vehicle safety requirements.
- Ensure that all vehicle-related checks are completed in line with company procedures.

3. Loading, Offloading & Product Handling

- Assist with loading and offloading of products when required.
- Ensure products are handled with care to prevent damage during transportation.
- Verify that loads are secure before departure.
- Ensure delivery quantities and documentation correspond with the load being transported.
- Report discrepancies, shortages, damages, or delivery concerns to the relevant department.

4. Documentation & Administration

- Ensure all delivery notes, invoices, trip sheets, and related documents are completed accurately.
- Obtain customer signatures and confirmations where required.
- Submit delivery and trip documentation to the correct department timeously.
- Maintain accurate records of trips, deliveries, and vehicle-related matters.
- Communicate delays, route changes, or delivery issues to the relevant supervisor.

5. Customer Service & Communication

- Provide professional and courteous service to customers during deliveries.
- Communicate effectively with internal departments, customers, and supervisors.
- Escalate customer queries, complaints, or delivery issues to the relevant staff member.
- Maintain good working relationships with customers and internal stakeholders.
- Support the company's commitment to reliable service delivery.

6. Safety & Compliance

- Comply with all road traffic regulations, safety requirements, and company policies.
- Ensure safe driving practices are maintained at all times.
- Use the required safety equipment and follow site/customer safety rules when delivering products.
- Maintain a valid driver's license and Professional Driving Permit at all times.

- Immediately report accidents, incidents, traffic violations, or safety risks to management.

Minimum Requirements

- Grade 12 Certificate.
- Proven experience in heavy-duty long-distance truck driving.
- Valid Namibian Code C or CE Driver's License.
- Valid Professional Driving Permit (PDP / Professional Authorisation).
- Valid Police Certificate of Conduct not older than three (3) months.
- Namibian citizenship, certificate of domicile, or valid permanent residence.
- Must currently be based in Windhoek.
- Good knowledge of Namibian road traffic regulations and safe driving practices.
- Ability to complete delivery documentation accurately.
- Ability to communicate professionally with customers and internal staff.
- Willingness to travel long distances when required.

Key Competencies

- Safe and responsible driving behaviour.
- Reliability and punctuality.
- Good communication skills.
- Customer service orientation.
- Attention to detail.
- Ability to work independently.
- Good planning and time management skills.
- Honesty, integrity, and professionalism.
- Ability to work under pressure and meet delivery deadlines.

Additional Requirements

- Applicants must ensure that their Grade 12 Certificate, driver's license, Professional Driving Permit, Police Certificate of Conduct, citizenship/domicile/permanent residence documentation, and relevant supporting documents are uploaded with their application.
- Heavy-duty long-distance truck driving experience must be clearly outlined in the applicant's CV and supported by relevant documentation where available.

Application Procedure

If you meet the requirements for this role and are ready to contribute to the success of our company, please apply through our recruitment portal at www.jobopportunities.net. Ensure your application includes a detailed cover letter, comprehensive CV, and copies of relevant certifications.

Closing Date: Tuesday, 11 August 2026 at 07:00 PM

Equal Opportunity Statement

Powerbat Namibia (Pty) Ltd is an equal opportunity employer and encourages applications from suitably qualified individuals, regardless of gender, race, or disability.