

KAVANGO WEST REGIONAL COUNCIL

DIRECTORATE: FINANCE AND ADMINISTRATION

DIVISION: FINANCE

Post designation	:	Senior Accountant Grade 7
1x Post	:	Nkurenkuru
Salary Scale	:	N\$ 305, 684 – N\$ 365, 322
Housing Allowance	:	N\$ 17,424.00 p.a
Transport Allowance	:	N\$ 10,512.00 p.a

Minimum requirements: An appropriate National Diploma at NQF level 6 majoring in Accounting, plus three (3) years appropriate experience.

Supplementary requirements: preference will be given to candidate at the level of Accountant Grade 8 or equivalent with experience in Pastel and Sage VIP payroll, (proof must be attached). Candidates should have an extensive knowledge of Revenue, Accounts Payments, DSA and Creditors.

Candidates should be familiar with the following: Finance Legislations, State finance Act, Treasury Instruction, VAT Act, Public Procurement Act, Sound Knowledge and Usage of Pastel Evolution and VIP or integrated Financial Management System, Pension Fund Act, Public Service Act, (Public Service Staff Rules and Training Policies) and should be a self-driven person who pays attention to details.

DIVISION: HUMAN RESOURCE MANAGEMENT

Post designation	:	Human Resource Practitioner Grade 8
1x Post	:	Nkurenkuru
Salary Scale	:	N\$ 250, 767 – 299, 691
Housing Allowance	:	N\$ 17 424.00 p.a
Transport Allowance	:	N\$ 10 512.00 p.a

Minimum Requirements: An appropriate National Diploma or equivalent qualification majoring in Human Resource at NQF Level 6 or equivalent.

Supplementary requirements: Candidates must be computer literate. Proof of academic records/certificate must be attached.

DIVISION: ADMINISTRATION SUBDIVISION: AUXILIARY SERVICES

1x Post designation	:	Control Administrative Officer Grade 6
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PSM CIRCULAR NO. E OF 2026, VACANCIES IN THE PUBLIC SERVICE, ADVERTISED ON 04 AUGUST 2026, CLOSING DATE 02 SEPTEMBER 2026

1x Post	:	Nkurenkuru
Salary Scale	:	N\$ 372, 627 – N\$ 445, 325
Housing Allowance	:	N\$ 17, 424.00 p.a
Transport Allowance	:	N\$ 10, 512.00 p.a

Minimum Requirements: An appropriate National Diploma or equivalent qualification on (NQF Level 6) plus six (6) years appropriate experience.

Supplementary requirements: Candidates must be computer literate and a valid driver's license.

SUBDIVISION: INFORMATION TECHNOLOGY

Post designation	:	System Administrator Grade 7
1x Post	:	Nkurenkuru
Salary Scale	:	N\$ 305, 684 - N\$ 365, 322
Housing Allowance	:	N\$ 17, 424.00 p.a
Transport Allowance	:	N\$ 10, 512.00 p.a

Minimum requirements: A Degree in Information Technology on (NQF Level 7) plus three (3) years appropriate experience.

Supplementary requirement: A qualification in Information Technology at NQF L7 or higher. A valid driver's licence will be an added advantage.

DIRECTORATE: DEVELOPMENT PLANNING, MONITORING AND EVALUATION DIVISION: DEVELOPMENT PLANNING

Post designation	:	Development Planner Grade 8
1x Post	:	Nkurenkuru
Salary Scale	:	N\$ 250 767 – 299 691
Housing Allowance	:	N\$ 17 424.00 p.a
Transport Allowance	:	N\$ 10 512.00 p.a

Minimum Requirements: An appropriate B. Degree or equivalent qualification on NQF L7 majoring in Economics/Development Studies/Rural livelihoods/Community Development/Project Management/Town and Regional Planning or related fields.

Supplementary requirement: Valid Driver's License will be an added advantage.

Applications must be addressed to:

THE CHIEF REGIONAL OFFICER

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