



VACANCY: EVENTS & BRANDING PRACTITIONER (FIXED TERM – 6 MONTHS)

Location: Windhoek

Company: Tara Nawa Recruitment (on behalf of a client)

Contract Type: Fixed-Term (6 Months)

Closing Date: 10 July 2026 @ 7:00PM

Role Purpose

The Events & Branding Practitioner will be responsible for ensuring that the company's brand, promotional, and advertising material is visible and correctly displayed at events to ensure optimal exposure of the brand, image, products, and services.

Key Responsibilities

- Coordinate and execute events to ensure effective brand visibility and exposure
 - Ensure all branding and promotional material is correctly displayed and aligned with company standards
 - Assist with planning, organising, and managing events and activations
 - Support marketing initiatives and campaigns through event execution
 - Maintain and manage branding materials and event equipment
 - Liaise with internal stakeholders and external service providers
 - Ensure smooth event operations, including setup and breakdown
 - Monitor and report on event performance and effectiveness
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Minimum Requirements

Qualifications:

- Certificate in Marketing, Business Administration, or a related field

Experience:

- Minimum of 3 years' total work experience
 - At least 3 years' experience in a marketing or branding role
 - Minimum of 1 year experience in event planning and coordination
 - Minimum of 1 year experience in business administration
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Skills & Competencies

- Strong knowledge of events management
 - Good understanding of marketing principles, consumer insight, and the marketing mix
 - High level of attention to detail and creativity
 - Strong analytical thinking skills
 - Ability to work under pressure while maintaining professionalism
 - Ability to work both independently and within a team
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Working Conditions

- 30% office-based and 70% travel
 - Driver's license is mandatory
 - High-pressure environment (occasional)
 - Medium physical labour required (event setups, handling branding material and equipment)
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Remuneration

A market-related remuneration package will be offered in line with the candidate's skills and experience.

How to Apply

If you meet the above requirements, please submit:

- A detailed CV
- Certified copies of qualifications
- A copy of your ID
- A cover letter

Applications must be submitted via: www.jobopportunities.net

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Only shortlisted candidates will be contacted.

Tara Nawa Recruitment is an equal opportunity recruiter and encourages applications from suitably qualified candidates.