

VACANCY



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The positive growth at MTC, Namibia's leading telecommunications company, now warrants appointment in the following vacancy:

Data Center Administrator C4

The incumbent will report to the **Manager: Data Centre**.

Job Competencies Include:

The role is responsible to support the operation and maintenance of a Data Centre infrastructure environment, including IT, power, cooling and environmental systems, ensuring high availability, reliability and compliance with defined operational process flows.

- Support daily data centre operations across IT, network, power, cooling and environmental systems.
- Participate in scheduled maintenance activities, system health checks, and infrastructure assessments.
- Monitor system performance (IT and facility) and escalating faults, alarms and capacity risks.
- Execute activities in line with approved SOPs, MOPs, and EOPs, ensuring adherence to operational process flows.
- Utilise monitoring tools to track system health, network performance, and resource utilisation.
- Identify potential issues such as high CPU usage, storage capacity limits, network bottlenecks and escalate complex incidents to the appropriate support teams when necessary.
- Perform routine software updates, patches, and firmware upgrades as per company security policies.
- Assist with preventive maintenance, patching and system health checks.
- Maintain accurate incident logs, reports and documentation for audit and compliance.
- Support backup and recovery processes to ensure data integrity and availability.
- Assist with installation, configuration and deployment of infrastructure (IT and facility equipment).
- Perform basic physical maintenance (cabling, hardware replacements, environmental checks).
- Support asset lifecycle management, including decommissioning and compliance requirements.
- Ensure adherence to data centre standards and best practices (ISO 27001, ISO 22301, ISO 45001, and TIA-942 where applicable).

Qualifications and Personal Competencies:

- Bachelor's degree in computer science, Information Systems, or related field.
- Minimum 5 years' relevant working experience.
- 2 years experience in computer operations and production support.
- 2 years experience in network database administration.
- 3 years experience working in a data centre environment.
- 2 years experience working within a telecommunications environment.
- 2 years experience with setting up hardware, software, and routine maintenance tasks.
- Understanding of servers, storage, and networking fundamentals.
- Advanced skills in updating technical records, incident logs, and generating system reports.
- Ability to identify and resolve common system and network issues.
- Understanding of security protocols, access control, and compliance requirements.
- Ability to monitor system health, troubleshoot basic issues, and escalate problems when necessary.
- Knowledge of backup processes and procedures to ensure data integrity.
- Ability to analyse issues and apply logical troubleshooting steps.
- Ability to document and explain issues clearly to senior administrators and other teams.
- Ability to track and document changes in the IT environment as per best practices.
- Ability to manage multiple tasks efficiently and follow structured workflows.
- Understanding and following standard operating procedures (SOPs) and compliance policies.
- Excellent troubleshooting skills in complex software and hardware problems with attention to detail.
- Excellent critical thinking and problem-solving abilities.
- Strong interpersonal skills to assist non-technical individuals with complex technical issues.
- Knowledge of storage, backup, and disaster recovery.
- Must be a Namibian citizen or have permanent residency.

Deadline: Friday, 14 August 2026

Submissions should contain a comprehensive CV, supported by a motivation (cover) letter, and Qualifications and should be addressed as follows:

Application: (Please state clearly which position you are applying for)

Att: Human Resource Practitioner, Alexis Barry,
P O Box 23051, Windhoek, or C/o Mose Tjitendero
& Hamutenya Wanahepo Ndadi Street, Olympia, Windhoek.

For electronics applications, please only apply via the recruitment sit https://jobopportunities.net/jobs_search.aspx

No Hand delivered applications will be accepted.

NB: Only short-listed candidates will be contacted, and no CVs or documents will be returned.

* Previously disadvantaged people are encouraged to apply. MTC is an equal opportunities employer and offers a competitive remuneration package to the successful candidate.



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