



Vacancy

Storeman

About the Company

BHL Group is a dynamic entity specializing in the transport of various commodities, offering value-added services and facilities. The company delivers optimal transport and logistical solutions throughout Sub-Saharan Africa and beyond, with a strong focus on operational efficiency and service excellence.

Job Title: Storeman

Location: Walvis Bay

Role Purpose

The Storeman is responsible for the effective management, control, and organization of stock within the warehouse or workshop environment. The role ensures accurate inventory records, proper storage of materials, and timely availability of parts and consumables to support operational activities.

Key Responsibilities

- Receive, inspect, and verify incoming deliveries against purchase orders and delivery notes.
- Record all received stock accurately in the inventory system.
- Store stock safely, securely, and in a well-organized manner.
- Ensure all stock is correctly labelled and easily identifiable.
- Monitor stock levels and report low-stock items timeously.
- Maintain minimum and maximum stock levels.
- Implement and maintain proper stock control measures to prevent losses.
- Ensure all issued items are supported by authorized requisitions or job cards.
- Capture all stock movements accurately and maintain up-to-date records.
- Perform daily stock checks and assist with periodic stock counts.
- Maintain cleanliness and order within the store area.
- Collaborate with the workshop and operations teams to ensure efficient stock availability.

Minimum Requirements

- Grade 12 (Matric).
- Minimum of 2–3 years' experience as a Storeman or Warehouse Assistant.
- Experience in a transport, mechanical workshop, engineering, or automotive environment.
- Proficiency in Microsoft Excel.
- Strong attention to detail and accuracy.
- Good organizational and time management skills.
- Ability to work independently and as part of a team.
- Strong communication skills.

Additional Requirements

- Certificate in Stores, Warehouse Management, Logistics, or Inventory Control will be advantageous.
- Knowledge of truck spare parts and workshop consumables will be an advantage.
- Supervisory or team management experience will be an added advantage.
- Namibian citizenship or valid work permit.
- Valid Code B (08) driver's licence will be advantageous.

Application Procedure

BHL Group is an equal opportunity employer and values diversity in the workplace.

Interested candidates who meet the above requirements are invited to apply via:

 www.jobopportunities.net

Applications must include:

- A detailed CV
- A cover letter
- Certified copies of qualifications

Closing Date

Applications close on **06 July 2026**.