

Internal and External Vacancy

Mine Dispatch Controller x1

About Trollope Contractors Namibia

Trollope Contractors Namibia, a proud member of the **Trollope Group**, excels in **opencast mining contracts**, specializing in medium to large-scale projects. Established in 1975, we boast one of Africa's largest equipment fleets and a reputation for delivering safe, efficient, and innovative mining solutions.

At Langer Heinrich Uranium Mine, we're actively seeking outstanding individuals to uphold mining excellence. Join our dynamic team for ample growth and impact opportunities. Contribute to Trollope's mining legacy.

Position Overview

Co-ordinates and controls the Drilling, Loading & Hauling processes on a shift basis to ensure achievement of set targets in accordance with the monthly process plan. Co-ordinate and ensure optimisation of machine utilisation and operating efficiencies, supporting safe and efficient mining operations with communication between operational departments to maintain business continuity in alignment with Trollope standards.

Key Responsibilities

- **Communication Coordination:** Serve as the central point of communication for all mine-related communications from the Control Room. Facilitate effective and timely communication between all stakeholders.
- **Operational Monitoring:** Continuously monitor mining operations to ensure they are conducted efficiently and safely. Track equipment and personnel locations and activities and ensure safety is taken seriously.
- **Data Recording and Reporting:** Accurately record all operational activities, incidents, and communications. Compile and submit reports on operational performance, incidents, and any other relevant metrics.
- **Safety Compliance:** Ensure that all activities adhere to safety protocols and regulations. Coordinate with safety officers to address any potential hazards or compliance issues.
- **Resource Allocation:** Oversee the allocation of resources, including personnel and equipment, to ensure that operational needs are met effectively.
- **Coordination with Other Departments:** Work closely with various departments (e.g., mining, maintenance, safety) to synchronise efforts and address any operational challenges or needs.
- **Problem-Solving:** Identify potential issues before they escalate and develop strategies to address. Analysing diverse process variables and implementing solutions taking safety and efficiency into consideration. Diagnoses cause of operational problems/delays and take appropriate action to ensure process targets are achieved
- **Training and Development:** Assist in development new dispatchers or operational staff as needed. Share best practices and knowledge to enhance team performance.
- **Loading & Hauling Coordination:** Ensure equipment and other loading equipment are safely loading the correct material types in accordance with the mine plan and operational requirements.
- **Operational Monitoring & Analysis:** Monitor and analyse operational and production data to identify trends, inefficiencies, and opportunities for improvement while maintaining safety and productivity standards.
- **System Management:** Monitor Fleet management systems (AVA) and promptly identify, report, and escalate hardware and software issues to minimise operational disruptions.
- **Data Integrity & Reporting:** Maintain accurate dispatch and production data, ensuring data integrity, reliable reporting, and effective system performance. Ensure data integrity explanations

and monitors effectiveness of the system, to optimise equipment utilisation and operating efficiencies in a safe manner

- **Fleet Performance Optimisation:** Monitor equipment utilisation and fleet performance to maximise productivity, improve operating efficiencies, and support safe mining operations.

Qualifications and Experience

- Grade 12 (minimum 20 points in 5 subjects).
- **Computer Literacy:** Ability to operate computer-based dispatch, logging, and monitoring systems to capture requests and access operational information.
- **Experience:** Previous experience in a Dispatch, Control Room, or coordination role, preferably within the open-cast mining environment. Experience with mining equipment, pit operations, and production cycles is a strong advantage.
- **MS Excel (Intermediate Level):** Essential for data capturing, daily reporting, & production summaries.
- **Radio Communication Skills:** Ability to communicate clearly and professionally via two-way radio with operators, supervisors, and pit personnel.
- **Organising & Coordination Skills:** Ability to coordinate multiple activities simultaneously & ensure efficient service delivery across different mining functions.
- **Safety Knowledge:** Understanding of mine safety regulations, emergency procedures, and safe operating practices in an open-cast mining environment.
- **Attention to Detail:** High accuracy when working under pressure & during fast-moving operational situations.
- **Problem-Solving Ability:** Able to assess situations quickly & support operational decision-making.
- **Communication Skills:** Strong verbal and written communication skills. Proficiency in multiple languages will be an added advantage.
- **Teamwork & Independence:** Ability to work effectively in a team and independently when required.
- **Work Conditions:** Must be willing to work shifts & irregular hours, as required by mining operations.
- **Valid Driver's License:** Code 8 required; Code 10 is an advantage.
- **Medically Fit for Duty:** Must meet open-cast mining medical standards & have sober habits.
- **Blasting Ticket:** Added advantage
- Namibian Citizen.

Application Procedure

We believe in equal opportunities and value diversity. Applications for this role are exclusively accepted through our recruitment portal at www.jobopportunities.net. Please ensure your application includes a well-crafted cover letter, a comprehensive CV, and authenticated copies of relevant qualifications.

Join our team and be a vital part of our mission to create a safe and healthy working environment, contributing to the success of our mining operations at *Langer Heinrich Uranium Mine*.

Application Deadline: July 03, 2026 @ 7:00PM