



VACANCY NOTICE

APPLY BEFORE 26 JUNE 2026

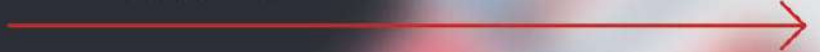


We're hiring

CASE MANAGER

RHINO PARK PRIVATE HOSPITAL | WINDHOEK

SWIPE FOR DETAILS



Erf 7304, Rhino Street, Bachbrecht, Windhoek, Namibia • 061 375 000

   www.hospital-namibia.com



CASE MANAGER

Rhino Park Private Hospital is inviting applications from suitably qualified and experienced candidates for the position of **Case Manager (Windhoek)**

JOB SUMMARY

The Case Manager will be responsible for coordinating patient cases between the hospital, medical aids, healthcare providers and patients to ensure effective care management, compliance with funder requirements and timely case processing.

KEY RESPONSIBILITIES

- Assess admissions and treatment plans for medical necessity and medical aid compliance
- Manage patient cases from admission through to discharge
- Liaise with patients, families, medical aids, doctors, specialists and nursing staff
- Confirm and communicate medical aid benefits and treatment authorisations
- Support staff with medical aid processes and case-related requirements
- Ensure accurate case management, billing verification and timely claims processing



HOW TO APPLY

Please submit your CV & supporting documents to:
hr@hospital.com.na

Only shortlisted candidates will be contacted and must be willing to undergo interview selection procedures

Closing Date: 26 June 2026



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Rhino Park Private Hospital is inviting applications from suitably qualified and experienced candidates for the position of **Case Manager (Windhoek)**

MINIMUM REQUIREMENTS

- Namibian citizen or eligible to work in Namibia
- Registered Nurse or Enrolled Nurse with current HPCNA registration
- Minimum 3 years' experience in a similar role within a private hospital environment
- Experience working with medical aid funds
- Knowledge of the Scientific Nursing Process will be an advantage
- Strong understanding of medical terminology, ICD-10 and CPT-4 coding

KEY COMPETENCIES

- Excellent communication and interpersonal skills
- High attention to detail and accuracy
- Ability to work independently under pressure
- Professional, mature and well-presented
- Willingness to assist with ad hoc ward-related duties when required



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