

Interested applicants must complete the revised Public Service application form 156043 ("APPLICATION FOR EMPLOYMENT") and Form 156094 ("HEALTH QUESTIONNAIRE"), which are obtainable at all government offices.

Failure to complete all items on the application forms correctly and not attaching all the necessary documents will disqualify the application.

A comprehensive Curriculum Vitae, originally certified copies of Educational Qualifications, Identity Document, testimonials for candidates from outside the public service must be attached to the applications.

All foreign qualifications must be submitted with an evaluation report from Namibia Qualifications Authority (NQA).

Applications should be addressed to:

The Chief Regional Officer
Erongo Regional Council
Private Bag 5019
SWAKOPMUND

Or hand deliver to:

Human Resources Office
Erongo Regional Council
461 Tobias Hainyeko Street
SWAKOPMUND

Faxed applications will not be considered.

Enquiries: Dr. M Ntelamo Tel.no. 064-4105750/Ms MJ Nicolao Tel: no.064-410 5758

2. The following post on the establishment of the Ministry of Health and Social Services which was advertised in **PSM Circular No. H of 2025 dated 17 September 2025** is hereby amended in terms of the **Minimum requirements**, hence it should read as follows:

**MINISTRY OF HEALTH AND SOCIAL SERVICES
DIRECTORATE: HUMAN RESOURCES
DIVISION: HUMAN RESOURCES MANAGEMENT
SUBDIVISION: RECRUITMENT**

Post Designation	:	Human Resource Practitioner Grade 7
1x post	:	Windhoek (Head office)
Salary scale	:	N\$ 291 128 – N\$ 347 926
Transport Allowance	:	N\$ 10 512 per annum

Housing Allowance : N\$ 17 424 per annum

Minimum requirements: A National Diploma majoring in human resources on NQF L6 plus five (5) years appropriate experience in Human Resources Management.

Additional requirements: Candidate must have an appropriate Degree on NQF level 7 or higher majoring in Human Resources Management. Must be computer literate.

Candidates employed in the Public Service must attach letter of confirmation of probation. Candidates from outside the public service must attach proof of current job level. Failure to attach the required confirmation of probation letter or proof of current job level will result in the application not being considered.

Previously racially disadvantaged persons, women and people with disabilities are encouraged to apply.

Applications must be made on the latest revised Application form which is obtainable at all government Offices/Ministries/Agencies and failure to complete the correct form or to attach all required documents will result in automatic disqualification of the application. Must attach a detailed Curriculum Vitae, and originally certified copies of educational qualifications accompanied by transcripts; testimonials; certificate of service (where necessary) and Identity Document / proof of citizenship. **All foreign qualifications must be submitted together with evaluation of qualifications by the Namibia Qualification Authority (NQA).**

Please take note that only shortlisted candidates will be considered and no personal documents will be returned.

Applications must be addressed to: The Executive Director, Ministry of Health and Social Services, Head Office, Private Bag 13198, Windhoek.

Hand delivery to: Human Resources Management office, Ministerial Building (Head Office) Harvey Street, Windhoek.

Enquiries: Ms. NT Tauya, Human Resources Management Office, Head office, Tel. No.: 061-2032189 or 2039111.

3. The following post on the establishment of the Ministry of Health and Social Services which was advertised in **PSM Circular No. H of 2025 dated 17 September 2025** is hereby amended in terms of the **Minimum requirements**, hence it should read as follows:

**DIRECTORATE: HUMAN RESOURCES
DIVISION: HUMAN RESOURCES MANAGEMENT
SUBDIVISION: CONDITIONS OF SERVICE**

Post Designation	:	Human Resource Practitioner Grade 7
1x post	:	Windhoek (Head office)
Salary scale	:	N\$ 291 128 – N\$ 347 926
Transport Allowance	:	N\$ 10 512 per annum

AMENDMENTS TO PSM CIRCULAR NO. H OF 2025, VACANCIES IN THE PUBLIC SERVICE, ADVERTISED 17 September 2025, CLOSING DATE 17 October 2025

Housing Allowance : N\$ 17 424 per annum

Minimum requirements: A National Diploma majoring in human resources on NQF L6 plus five (5) years appropriate experience in Human Resources Management.

Additional requirements: Candidate must have an appropriate Degree on NQF level 7 or higher majoring in Human Resources Management. Must be computer literate.

Candidates employed in the Public Service must attach letter of confirmation of probation. Candidates from outside the public service must attach proof of current job level. Failure to attach the required confirmation of probation letter or proof of current job level will result in the application not being considered.

Previously racially disadvantaged persons, women and people with disabilities are encouraged to apply.

Applications must be made on the latest revised Application form which is obtainable at all government Offices/Ministries/Agencies and failure to complete the correct form or to attach all required documents will result in automatic disqualification of the application. Must attach a detailed Curriculum Vitae, and originally certified copies of educational qualifications accompanied by transcripts; testimonials; certificate of service (where necessary) and Identity Document / proof of citizenship. **All foreign qualifications must be submitted together with evaluation of qualifications by the Namibia Qualification Authority (NQA).**

Please take note that only shortlisted candidates will be considered and no personal documents will be returned.

Applications must be addressed to: The Executive Director, Ministry of Health and Social Services, Head Office, Private Bag 13198, Windhoek.

Hand delivery to: Human Resources Management office, Ministerial Building (Head Office) Harvey Street, Windhoek.

Enquiries: Ms. NT Tauya, Human Resources Management Office, Head office, Tel. No.: 061-2032189 or 2039111.

4. The following post on the establishment of the Zambezi Regional Council which was advertised in **PSM Circular No. H of 2025 dated 17 September 2025** is hereby amended in terms of the **Subdivision and Minimum requirements**, hence it should read as follows:

ZAMBEZI REGIONAL COUNCIL
DIRECTORATE: DEVELOPMENT PLANNING, MONITORING AND EVALUATION
DIVISION: REGIONAL PLANNING
SUBDIVISION: PHYSICAL PLANNING

Post Designation	:	Development Planner Grade 8
1x Post	:	Katima Mulilo
Salary Scale	:	N\$ 238 825 - N\$ 285 420 P.A

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