

MANAGEMENT CADRE

KAVANGO EAST REGIONAL COUNCIL

DIRECTORATE OF EDUCATION, INNOVATION, YOUTH, SPORTS AND CULTURE

DIVISION: LIFELONG LEARNING

Post Designation	:	Deputy Director Grade 4
1 x Post	:	Rundu
Salary Scale	:	N\$ 517, 195- N\$ 543, 728
Housing Benefit	:	N\$ 121, 560 per annum
Motor Vehicle Allowance		
Capital Cost	:	N\$ 83, 106 per annum
Running Cost	:	N\$ 27, 811 per annum

Appointment Requirements: A Bachelor degree on NQF Level 7 or equivalent, majoring in Adult Education plus 9 years appropriate experience.

Additional Requirements: Candidate must have four (4) years appropriate experience at functional level Grade 5 or Grade 6 for job categories without Grade 5. Must have a tertiary qualification in the field of Adult Education, Library & Information Studies, Archives and Records Management, Arts/Creative Industry, Culture and Heritage Management, and experience in the field of Lifelong Learning would serve as an advantage. Sound knowledge of strategic Planning, Human Resource Management (supervision), Monitoring and Evaluation of Libraries & Information Centers, Adult Education, Open and Distance Learning, Creative/Creative Industry, Culture and Heritage Projects planning and management. Advanced ICT skills, excellent verbal and written communication skills are desirable for this position.

Application Procedures:

Interested applicants must complete the revised Public Service application form 156043 ("APPLICATION FOR EMPLOYMENT") and Form 156094 ("HEALTH QUESTIONNAIRE"), which is obtainable at all government offices of the Ministry. **Failure to complete part B.11/12 of the employment form and all items on the application forms correctly and not attaching all the necessary documents will disqualify the application.**

A comprehensive Curriculum Vitae, certified copies of Educational Qualifications, Identity Document, testimonials must be attached to the applications (do not submit original documents). All foreign qualifications must be submitted with an evaluation report from Namibia Qualifications Authority (NQA).

Applications should be addressed to:

The Regional Director

Directorate of Education, Innovation, Youth, Sports, Arts & Culture

Kavango East Regional Council

PSM CIRCULAR NO. F OF 2025, VACANCIES IN THE PUBLIC SERVICE, ADVERTISED 17 JULY 2025, CLOSING DATE 15 AUGUST 2025