



VACANCY: EXTERNAL

POSITION: FINANCE & ADMINISTRATION MANAGER

REPORTING TO: COUNTRY MANAGER

LOCATION: WALVIS BAY

OMA Shipping & Logistics Namibia has an exciting opportunity available for a detailed oriented, solutions-driven finance professional who thrives in a fast paced, dynamic environment and is committed to delivering measurable results. The Finance Manager will play a pivotal role in ensuring financial stability, operational efficiency, and strategic insight across the organisation's operations. Reporting to the Country Manager and Group Finance Manager, the incumbent will take ownership of key financial functions, including planning, budgeting, reporting and compliance.

The position requires close collaboration with operational teams to optimise financial processes, manage risks, and maintain regulatory compliance.

Key Responsibilities:

full responsibility for the finance function of the company, including, but not limited to:

- Job (File) Control and Analysis
- Controllershship (internal)
- Management Accounts and Internal Reporting (Monthly)
- Budgeting, Financial Analysis & Reporting
- Cash Flow/Working Capital Management
- Compliance (external) with all statutory legislations and obligations
- Annual Audit and other Statutory Filings
- Meeting the KPIs of the group's finance department.

Qualifications & Experience

- Degree In Finance & Accounting (required)
- Knowledge of Namibian Tax, Fiscal, and all other Statutory Obligations (required)
- Experience with Job/Outlays (disbursement) accounting (added advantage)
- Experience with a big 4 audit firm or even any other audit firm (added advantage)
- Minimum 5 years post qualification experience (required)
- Experience in Logistics and Freight Forwarding, Shipping or Port Operations (added advantage)
- Preparedness to go the extra mile (required)

Applications for this role are exclusively accepted through our recruitment portal at www.jobopportunities.net. Please ensure your application includes a well-crafted cover letter, a comprehensive CV, and authenticated copies of relevant qualifications.

Deadline: **12 June 2025**