

MINISTRY OF DEFENCE AND VETERANS AFFAIRS

DIRECTORATE: PLANNING AND DEVELOPMENT

DIVISION: REGIONAL COORDINATION

SECTION: OSHIKOTO REGION

Post Designation	:	Social Worker Grade 8
1x Post	:	Omuthiya (Oshikoto Region)
Salary Scale	:	N\$238,825 – N\$285,420
Housing Allowance	:	N\$17,424 per annum
Transport Allowance	:	N\$10,512 per annum

Minimum Requirements: Registration as a Social Worker OR satisfactory proof that the requirements for registration as a Social Worker with the Health Professionals Council of Namibia (HPCN) have been met, plus a valid drivers' license. The ability to speak one or more of the local languages spoken in the regions of deployment.

Supplementary Requirements: Knowledge & experience in health & social services management. Understanding of the history of the National Liberation Struggle of Namibia. Excellent oral and written skills, ability to perform under pressure and advanced computer literacy.

Enquiries: Ms. Monica Stephanus, Tel: 061 296 3029 or Ms. Maria Mwanyekange, Tel: 061-296 3030

DIVISION: REGIONAL COORDINATION

SECTION: KAVANGO WEST REGION

Post Designation	:	Community Liaison Officer Grade 9
1x Post	:	Kavango West Region (Nkurenkuru)
Salary Scale	:	N\$195,216 – N\$234,144
Housing Allowance	:	N\$13,944 per annum
Transport Allowance	:	N\$10,512 per annum

Minimum Requirements: An appropriate National Diploma on (NQF L6) in Adult Education and Community Development, Public Management, Business Administration or Education for Development or related qualifications.

Additional Requirements: Knowledge of Local Language(s) of the particular Region, Computer literacy and a valid Driver's License (Code 08).

Important Clauses in the submission of an application:

- Security vetting will be conducted on the first three highest scorers of the posts after the oral interviews.
- Applicants within the Public Service must attach proof of confirmation of probation to their application for employment. Those applying from outside the Public Service are required to provide a certificate of service or testimonials from previous and current employers to verify their work experience.

- Applicants with foreign qualifications must attach proof of evaluation of such qualifications from the Namibia Qualifications Authority (NQA);
- Women and people with disabilities meeting the advertisement requirements are encouraged to apply.
- Applications must be made on the latest revised Application for Employment **Number 156043** and Health Questionnaire Form **Number156094** which is obtainable at all government Offices/Ministries/Agencies and failure to complete the correct form or to attach all required documents will result in an automatic disqualification of the application.
- Please take note that only shortlisted candidates will be contacted and no personal documents will be returned.
- Application for Employment together with a detailed Curriculum Vitae, and originally certified copies of educational qualifications accompanied by transcripts; confirmation of probation letter, testimonials; certificate of service (where necessary) and Identity Document / proof of citizenship must be submitted to the following address:

**The Executive Director
Ministry of Defence and Veterans Affairs
Private Bag 13407
Windhoek**

Or hand delivered at:

**The Ministry of Defence and Veterans Affairs,
Erf 215, Hoanib Property One Building
Independence Avenue (Opposite NAMPOST Head Office)**

Enquiries: Mrs. Nahenda Nangaku, Tel: (061) 296 3027 or Ms. Maria Mwanyekange, Tel: 296 3030
