



RUNDU TOWN COUNCIL

EXTERNAL VACANCIES

Rundu Town Council hereby invites suitably qualified candidates to apply for the following vacancies:

Advert No. E01/2025

X2 BUILDING INSPECTOR, C3

Department: Technical Service
Salary scale: N\$183 091 – 206 686

The incumbent reports directly to the Divisional Head: Town Planning & Urban Development and is responsible for an effective functioning of building maintenance section and the inspection of building materials, methods and structures of all building in the local authority area.

Minimum Requirement

- Diploma in Construction Management / Civil Engineering / Trade Diploma in Brick Laying NQF L3
- At least 3 Years appropriate experience of which 2 must be in building Construction, building evaluation or building control
- Local Authority experience will serve as an added advantage
- Valid code B Driver's License is compulsory

X1 FOREMAN: PARKS, GARDENS & CEMETERIES, C3

Department: Community Service
Salary scale: N\$183 091 – 206 686

The incumbent reports directly to the Divisional Head: Public & Environmental Health and is responsible for planning and directing all activities relating to the supervision, maintenance and extensions of the municipal parks, gardens, recreational facilities and cemeteries.

Minimum Requirement

- Diploma in Agriculture (inclusion of Land scaping and/or Horticulture modules) NQF level 6
- Degree in Agriculture (inclusion of Land scaping and/or Horticulture modules) NQF level 7 will serve as an added advantage
- At least 2 Years of appropriate experience, of which one (1) year should have been on a supervisory level
- Computer literacy
- Local Authority experience will serve as an added advantage
- Valid code B Driver's License is compulsory

[Handwritten signature]



- Bachelor's Degree in similar field of study will be an added advantage
- At least 1-years relevant working experience in the Local Economic Development environment or related
- Must be computer Literate
- Valid code B Driver's License will serve as an added advantage

Fringe Benefits:

- Ample vacation leave, 90% Medical Aid Employers Contribution, 13th Cheque, Transport Allowance and Housing allowance (20% of Basic Salary) or Housing subsidy (40% of the Basic Salary).

Applicants should submit a detailed cover letter, a comprehensive CV and original certified copies of Identity documents, educational qualifications, driver's license and work testimonials and any other relevant supporting documents to: The Human Resource Division, Rundu Town Council, Private bag 2128, erf 1212, Maria Mwendere rd, Rundu.

NB: All foreign qualifications must be submitted with proof of evaluation from NQA!
Candidate from previously disadvantaged groups and individuals with disabilities are encouraged to apply and should clearly indicate this on their application.

"The advert has minimum requirements listed. Management reserves the right to use additional/relevant information as criteria for short listing. Applications who do not receive any response within four weeks after the closing date should accept that their applications were not considered favourably. The Council regrets it cannot return documents"

Applications sent by fax or e-mail will not be accepted!!

ENQUIRIES:

Ms Leah T.K Makanga / Ms. BA Wakudumo @ 066 266 400

CLOSING DATE: 24 MARCH 2025

