

OHANGWENA REGIONAL COUNCIL

OFFICE OF THE CHIEF REGIONAL OFFICER SUBDIVISION: SECURITY AND RISK MANAGEMENT SERVICES

Post Designation	:	Chief Security Operation Officer Grade 6
1xPost	:	Eenhana
Salary Scale	:	N\$354,883 –N\$ 424,119
Transport Allowance	:	N\$10,512 per annum
Housing Allowance	:	N\$17,424 per annum

Minimum Requirements: A National Diploma in either Security Management, Police Science, Correctional Service or Military Science on NQF Level 6 plus six (6) years approximate appropriate experience.

Additional Requirements: A completed Police, Military, Correctional Services or Security Management basic training plus 6 years of proven experience in security operations, Confirmation of probation is subject to the successful completion of security awareness training by the Namibia Central Intelligence Service (NCIS), General competencies namely; Result driven, Service orientation, Problem-solving, Teamwork, Collaboration, Continual learning and Oral communication and Possession of driver's license is prerequisite.

Main duties:

- He/she will be the Head of the Security and Risk Management Subdivision.
- Monitor, direct and supervise physical and personnel security capacity (Security Guards).
- Conduct background checks, supervise cleared personnel and do vetting.
- Oversee and manage the performance of Security Operations Officers and Security Operations Assistants.
- Provide expert advice, guidance and support to Managers, Supervisors and General staff members.
- Investigate the contravention of security directives/breaches and advise the Chief Regional Officer.
- Conduct daily/weekly/monthly/quarterly security assessments/inspections on the institution's assets.
- Compile and submit quarterly security status report to the Accounting Officer.
- Oversee the deployment and performance of contracted security guards (private security service providers) at the Head Office and Constituency offices.
- Conduct quarterly security meetings with the Managers of the contracted security services providers.

Enquiries: Hafeni E Nghifimule @ 065-264301 or Julia Joseph @ 065 264342

SECTION INTERNAL AUDIT

Post Designation	:	Chief Internal Auditor Grade 6
1xPost	:	Eenhana
Salary Scale	:	N\$354,883 – N\$424,119
Transport Allowance	:	N\$10,512 per annum

PSM CIRCULAR NO. C OF 2025, VACANCIES IN THE PUBLIC SERVICE, ADVERTISED 14 MARCH 2025, CLOSING DATE 11 APRIL 2025